

Oregon Coast Visitors Association

Board of Directors Application

Date: _____

Name: _____

Mailing Address: _____

Email address: _____

Phone Number: _____

Briefly describe why you would like to join our Board of Directors

Your current organizational affiliations (names of the organization and your role(s))

1. _____
2. _____
3. _____

What would you like to get out of your participation on the Board, e.g., what types of experiences, skills to develop, interests to cultivate for you, etc.?

If you join the Board, you agree that you can meet all the expectations of the OCVA Board Member Agreement.

Signature: _____ Date: _____

(Please fill out attached Individual Board Membership Profile)

Individual Board Membership Profile

OCVA is dedicated to building the best Board of Directors by recruiting and retaining skilled, enthusiastic, and dedicated Board members that fit within the needs and culture of OCVA.

Please review the grid below and mark all areas that are applicable to you and what you wish to bring to the OCVA team.

Name: _____

AGE	X	CONTACTS & INFLUENCE	X
< 30		Area Foundations	
31-40		Corporations	
41-50		State/Federal Agencies	
51-60		Local Government	
60		Human Resources	
GENDER		Elected Officials	
Male		Ethnic/Minority Groups	
Female		Immigrant Communities	
SKILLS/EXPERIENCE		Higher Education/Academia	
Financial Management		Social Service Groups	
Financial Planning/Investing		GROUP AFFILIATION	
Personnel Management		Arts-Cultural Groups	
Fundraising/Development		Environmental Groups	
Social Equity/Partnership		Churches/Religious Groups	
Organizational Planning		Neighborhood Groups	
Public & Media Relations		Civic Groups	
Legal Issues		Media	
Marketing		CATALYTIC LEADERSHIP	
Community Organizing/Advocacy		Issue Advocate	
Meeting Facilitation		Convenor	
Facilities Planning/Construction		Facilitator/Negotiator	
Volunteer Coordination		Implementation Champion	
Event Coordination			
Teaching/Training/Coaching			
Technology			

Board Member Agreement

I understand that as a member of the Board of Directors of OCVA, I have a legal and ethical responsibility to ensure that OCVA does the best work possible in pursuit of its goals as relates to its mission. I believe in the purpose and mission of OCVA, and I will act responsibly and prudently as its steward. As part of my responsibilities as a Board Member I will:

- Interpret OCVA's work and values to our members and community, represent OCVA, and act as an advocate for our organization. In representing the Board of Directors, I understand the importance of "speaking with one voice" and will carry forth the positions and decisions our Board makes as a whole.
- Act as a resource for the Board in defining opportunities and/or problems within the Oregon Coast region that need to be brought to the attention of the Board.
- Adhere to OCVA's meeting attendance policy. In my role as a steward of the organization, I will strive to come to meetings prepared, ready to actively participate and engage with others respectfully, as we move the organization forward as a group.
- Recuse myself from discussions and votes where I have a conflict of interest.
- Serve on at least one committee of my choosing or as may be requested by the President of the Board, and keep the Board informed of its progress and goals.
- Stay informed about what's going on in the organization. I will ask questions and request information. I will participate in and take responsibility for making well-informed decisions on issues, policies, and other matters. I will not stay silent if I have questions.
- Work in good faith with staff and other board members as partners toward achievement of our goals.
- Be responsible for my own expenses for OCVA meetings and events.
- Read the OCVA Operations Manual and agree to abide by it. I have read OCVA's current Confidentiality, Ethics, and Conflict of Interest Policies, and agree to abide by them.
- Expect the President of the Board to call me and discuss my responsibilities with me if I don't fulfill these commitments to the organization.

In turn, the organization will be responsible to me in the following ways:

- I will be provided with financial reports and an update of organizational activities that allow me to meet the "prudent person" standards of the law. (The "prudent person rule" states that an individual must act with the same judgment and care as, in like circumstances, a prudent person would act.)
- Opportunities will be offered to me to discuss with the President of the Board and Executive Director the organization's programs, goals, activities, and status; additionally, I can request such opportunities.
- The organization will help me perform my duties by making wise use of my time and skills, keeping me informed about issues in the field in which we are working, and by offering me opportunities for professional development as a board member.

Board Members and staff will respond in a straightforward fashion to questions that I feel are necessary to carry out my fiscal, legal, and moral responsibilities to this

- organization. Board members and staff will work in good faith with me toward achievement of our goals.
- If the organization does not fulfill its commitments to me, I can call on the President of the Board and Executive Director to discuss the organization's responsibilities to me.

Signed: by _____, Board Member

and by _____, President of the Board

Date _____